

INDIVIDUAL CABINET MEMBER DECISION-MAKING

RECORD OF DECISION

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Gateway 2: Contract Award Approval - Removals, storage and disposal services
Decision-maker	Deputy Leader and Cabinet Member for Housing
Earliest date when decision can be taken	15 September 2016
Key decision – Yes/No?	Yes
Date published on forward plan	September 2016
Date sent to cabinet member	7 September 2016
Recommendation	1. That the Deputy Leader and Cabinet Member for Housing approves the award of the removals, storage and disposal services contract to Harrow Green Limited for the estimated sum of £750,000 per annum for a period of three years from 1 October 2016 with the option to extend up to a further two years (in increments at the council's discretion) making a total estimated contract value of £3.75m.

ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer (Name and job title)	Paul Langford, Director of Resident Services
Report author (Name and job title)	George Roscoe, Programmes and Service Development Manager
Contact Number	020 7525 3552

PART B

(Cabinet member to complete this section)

DECISION(S)

AS PER REPORT

REASONS FOR DECISION

AS PER REPORT

**ALTERNATIVE OPTIONS
CONSIDERED**

NONE

REPRESENTATIONS RECEIVED

NONE

ADDITIONAL ADVICE RECEIVED

NONE

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

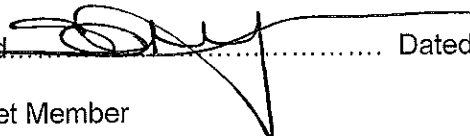
or

I ~~approved an alternative course of action set out in Part B.*~~

or

~~I have referred this matter to the Full Cabinet for decision.*~~

(* - Please delete as appropriate)

Signed  Dated 16/9/16

Cabinet Member

Please return completed hard copy of the form to Victoria Foreman, Constitutional Team, 160 Tooley Street, PO BOX 64529, London, SE1P 5LX – tel: 020 7525 5485 fax: 020 7525 7284

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.